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Memorandum 6L-336

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Division 6 - Lincoln Laboratory
Massachusetts Institute of Technology
Lexington 73, Massachusetts

Subject: Group Leaders' Meeting - 10 February 1958

To: Group Leaders and Associate Group Leaders

From: C. W. Farr

Date: 12 February 1958

Present: R. R. Everett, J. F. Jacobs, D. R. Brown, W. J. Canty,
C. L. Corderman, N. L. Daggett, R. S. Fallows, C. W. Farr,
J. B. Goodenough, D. R. Israel, B. E. Morriss, J. A. O'Brien,
W. N. Papian, J. C. Procter, E. S. Rich, and C. A. Zraket.

- Agenda:
1. New Staff
 2. FY '58 Budget
 3. ECM Briefing
 4. Visitors

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2. The research reported in this document was supported jointly by the Department of the Army, the Department of the Navy, and the Department of the Air Force under Air Force Contract No. AF 19 (122)-458.

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ACTION

1. New Staff

Proctor reviewed requisitions for new staff needed in each Group. Everett requested withdrawal and rewriting of staff requisitions by each Group Leader in order that they would be keyed to current needs -- he indicated that approximately 20 requisitions are needed -- he encouraged promotion of the Staff Associate Program, particularly in the "non-equipment" groups, (other than 62 and 63) -- he summarized Group 63 discussion, pointing out that present Group Leaders come largely from a Group 63 type of effort; he acknowledged the current problem of graduating staff people from Group 63 and suggested that we give further thought to Papian's proposal of candidates for promotion to system engineering.

Much general discussion under this topic -- several points not mentioned in summary opposite -- Everett suggested pointing out to personnel whom we wish to transfer to system engineering that individual growth is gained through experience in a system engineering group -- Everett encouraged Israel to seek a Staff Associate for Group 66 -- Group Leaders will submit to Proctor requisitions for Staff Associates as a method of communicating to the Personnel Office the specific needs of each Group.

2. FY '58 Budget

Proctor and Papian reviewed separate portions of the FY '58 budget, indicating current estimates of extraordinary expenditures required.

Everett requested Proctor to obtain facts and figures concerning IBM 704 time in excess of one shift for which Division VI is likely to be asked to provide funds.

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ACTION

2. FY '58 Budget (Cont'd)

Everett asked Farr to bring computer load figures up to date.

3. ECM Briefing

Farr reviewed the size of the attendance list turned in by the Group Leaders.

4. Visitors

Everett reviewed forthcoming visits by dignitaries, including the Secretary of the Air Force and the M.I.T. Visiting Committee for DSR.

SIGNED

C. W. Farr

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CWF/lcc